

**AUTUMN HEIGHTS CONDOMINIUM OWNERS ASSOCIATION
BOARD MEETING MINUTES**

MONTHLY MEETING

The regular monthly meeting of the AHCOA Board was held on Monday, August 15, 2016. Meeting was called to order at 3:00 pm.

ROLL CALL

Rosemarie Hall-Heyduk, President
Patricia Suttles, VP
Pat Beatty, Secretary/Treasurer
Kerry Cantrell- Z&R Property Management

Hearings: None

HOMEOWNERS FORUM

- Two residents were in attendance. There were no questions or concerns voiced.

PREVIOUS MINUTES

- Minutes from July meeting were reviewed and approved with one correction. (M- Hall-Heyduk, 2nd-Beatty, passed)

COMMITTEE REPORTS

None

FINANCE REPORT

Mr. Cantrell reviewed the financials for July 2016. The Association ended the month of July with total assets being \$162,637. The balance consisted of a total of \$38,905 in the Cash Operating Account, in Reserves \$118,104 and Accounts Receivable at \$6,526. The prepaid dues were \$10,056. On the Budget Comparison the Association is \$8,698 over budget for the year in operating expenses. The Reserve allocation for July was made.

MANAGER'S REPORT

- Mr. Cantrell presented the Legal Collections update, the work order report, and the YTD general ledger.

NEW BUSINESS

- The Board reviewed and approved a proposal to install a rocked area at 4145 to enhance the poor turf in the area.
- The Board instructed Mr. Cantrell to install metal mesh over the right side of the pool gate to ensure that no unauthorized entry can occur.

UNFINISHED BUSINESS

- None. The letters and other correspondence was reviewed and discussed.

ADJOURNMENT/NEXT MEETING

There being no further business, the meeting was adjourned at 3:54 pm. The next meeting will be September 19, 2016 at the Association Clubhouse at 3pm.

Respectfully submitted,
Kerry Cantrell, Property Manager